

PATIENT PARTICIPATION GROUP (PPG) MEETING MINUTES

Location: Hilltop Surgery, Board Room

Date: 02nd July 2025

Time: 12:00am

Facilitators

1. Nazleen Booso
2. Dr Shobna Kerenalli

Attendees

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|------------------------|----------------------|---------------------|
| 1. Claire Orton | 2. Jyotsna Chudasama | 3. Rashmikant Joshi |
| 4. Jayantkumar Madlani | 5. Nirmal Takher | 6. Ian Mulcahy |
| 7. Ray Swinfield | | |

Apologies

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|------------------------|-----------------------|-----------------------|
| 1. Sanjeet Kumar Sinha | 2. Jane Carver | 3. Natasha Vagani |
| 4. Parvatiben Patel | 5. Sehnaz Suleman | 6. Mohamad Suleman |
| 7. Sravani Karanam | 8. Ranjana Parmar | 9. Santosh Das |
| 10. Reiva Mehra | 11. Hina Amlani | 12. Jagruti Limbochia |
| 13. Smita Patel | 14. Ramniklal Kotecha | 15. Kajal Patel |
| 16. Harsha Kotecha | 17. Pamila Pattni | |

Meeting Agenda

- Welcome and Introductions
- Review of Previous Meeting
- PPG Office Bearers
- Topic for discussion – Health Day
- Introduction of a team/staff member
- Any Other Business (AOB)

- Closing Remarks
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Welcome and Introductions

- Nazleen provided a summary of the previous meeting minutes.
- It was confirmed that the minutes had been emailed to all PPG members.

Review of Previous Meeting

- Nazleen provided a summary of the previous meeting minutes.
- It was confirmed that the minutes had been emailed to all PPG members.

PPG Office bearers

- The discussion regarding PPG office bearers has been deferred to the following meeting, as the President is usually selected every six months.

Topic for discussion

- The primary discussion focused on the Health and Wellness Day, scheduled for 12th July 2025.
- Dr. Kerenalli spoke about the purpose of the Health Day and emphasized how the PPG could contribute to its success.
- She mentioned that vaccination uptake has been lower than expected and highlighted the importance of promoting immunisations during the event.
- Dr. Kerenalli mentioned that Dr. Jones is the practice lead for immunisations, and that a major objective of the Health Day would be to support vaccine awareness and access.
- Nazleen provided an update on the arrangements for vaccinations on the day, including the presence of a mobile immunisation van.
- A concern was raised regarding poor vaccine uptake, with many patients either declining or not attending appointments.
- Mr Mulcahy and Mr. Joshi questioned whether this could be due to gaps in communication or patient knowledge regarding the timing and purpose of the vaccinations.
- Dr. Kerenalli explained that the practice takes a proactive approach, regularly sending reminders, messages, and even calling patients who missed appointments to understand the reasons.
- Ms. Joshna pointed out that misinformation about side effects is common among patients.
- Sr. Kerenalli explained the risks of herd immunity loss, highlighting this as a major contributor. Best example being the recent measles outbreak.
- Dr. Kerenalli also observed that “vaccine fatigue” is becoming common due to the frequency of seasonal adult vaccination campaigns.
- The group then discussed how the PPG could support the Health Day.
- It was suggested that a PPG representative speak during the event to raise awareness and encourage participation in the PPG.
- Nazleen offered to provide posters to Mr. Joshi, Mrs Chundasama, and Mr. Madlani for local distribution and outreach.

Action Points:

- **Nazleen** to put up posters and flyers highlighting vaccination timings and eligibility within the practice.
- Information about vaccinations to be added to the practice website.

- **Nazleen** to distribute posters to Mr. Joshi, Mrs Chundasama, and Mr. Madlani for community engagement.
 - Identify a PPG representative to speak during the Health and Wellness Day.
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Introduction of Team/Staff Members

- No introduction was made

Any Other Business (AOB)

- No additional concerns or suggestions were raised.

Closing Remarks

- The next PPG meeting date was not discussed at the meeting TBC.
 - Nazleen will send reminders and confirmations via SMS.
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Next Meeting

- Date - **TBC**
- Time - 12:00 noon
- Location - Hilltop Surgery

Meeting Adjourned: 01:20pm
